Registration Form

Name (as IC.) __________________________

NRIC (New): __________________________

Marriage Status: ______________________

Address: __________________________________

________________________________________

H/P: __________________________

E-mail: __________________________

Courses: ☐ 16 June 2012 (Saturdays & Sundays, 7-Weeks)

Child Care Centre: ______________________

Address of Child Care Centre: ______________________

________________________________________

Tel (O): __________________________

Fax: __________________________

Position: __________________________

Academic Background: __________________________

Payment Details

Attached herewith the payment to INSTITUT CECE in the following modes:

☐ Cash

☐ Cheque/Bank Draft No. ___________ Bank: ______

Total Amount: ___________

☐ Direct Bank in to INSTITUT CECE account with Public Bank,

A/C # 3 1 5 7 4 5 7 2 3

Please attach the bank-in slip.

________________________________________

Signature of Participant    Date: ________________

The Institute of Childhood Education-studies and Community Education

Tingkat 1 & 2, Lot 9094,
Jalan Malinja, Taman Bunga Raya,
53000 Kuala Lumpur.
Email: inquiry@cece.edu.my
Website: www.cece.edu.my

Tel: 03-4142 6362
Fax: 03-4142 5402
General Information

INSTITUT CECE is approved by the Jabatan Kebajikan Masyarakat (JKM) from the Ministry of Women, Family and Community Development to conduct the Basic Child Care Course in accordance with the Childcare Centers Act 1984, Regulations 41 & Regualtions (Institutional) 1985.

This is a training program drawn up by the Social Welfare Department of Malaysia. It is a comprehensive training program because it also covers licensing requirements of government agencies e.g. the Social Welfare Dept, Fire Dept, Health Dept, and the local municipality (Majlis Perbandaran).

Course fees

RM 480.00 for both part-time and full-time course

Up-coming Intake

16 June 2012 (Part-Time)

Next Intake

September 2012

Duration

Full Time: 3 weeks
Classes: from Monday to Saturday
Time: 8.30am to 6.00pm

Part-time: 7 weeks (Week-end class)
Classes: Saturdays and Sundays
Time: 8.30am to 6.00pm

Course Content

1. Total Development of the Under-4 Children
   ▪ Physical Development
   ▪ Language Development
   ▪ Cognitive Development
   ▪ Social Emotional Development
2. Health, Hygiene and Nutrition
3. Setting up Indoor and Outdoor Environment
4. Planning Activities for Young Children
5. Administration and Management of a Child-care Center
6. Principles and Practice (Teaching Practice)
7. Additional Knowledge and Skills
   ▪ Childcare Centers Act
   ▪ Registration of Childcare Centers
   ▪ Record Keeping and Administration
   ▪ Safety and First Aid
   ▪ Child Protection
   ▪ Special Needs

Assessment

- Written examination
- Teaching practice

Certification

All participants who have followed all the training sessions, passed the teaching practice and written examination, will be awarded the Kursus Asas Asuhan Kanak-kanak (KAAs) Certificate issued by Malaysia Social Welfare Department. Institut CECE will award the Certificate of Participation in Early Care and Education.

Who should attend?

Mothers-to-be, parents, child care centre’s operators and providers, welfare/organization volunteers, pre-school teachers and individuals who are interested in children.

Lectures from various government agencies, including
- Jabatan Kebajikan Masyarakat
- Bomba
- Klinik Pengamal Kesihatan
- Majlis Perbandaran